



Kansas Governor's Grants Program

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Federal Family Violence Prevention And Services Act Grant Program

**Fiscal Year 2026
Year 2 of 3 Year Application Cycle
Grant Solicitation**

APPLICATION DEADLINE:

**SUBMIT BY 11:59 p.m. September 23, 2025
IN THE GRANT PORTAL**

For questions regarding application requirements, please contact the
Kansas Governor's Grants Program (KGGP) at 785-291-3205 or kggp@ks.gov

Federal Family Violence Prevention and Services Act Grant Program

Overview

The following information defines eligibility and accountability criteria and sets forth requirements for application and administration of the Federal Family Violence Prevention and Services Act (FVPSA) pursuant to statutory authority under 42 U.S.C. §10401 *et seq.* The purpose of the FVPSA Grant Program is to assist Kansas in its efforts to support the establishment, maintenance, and expansion of programs and projects to: (1) prevent incidents of family violence, domestic violence, and dating violence; (2) provide immediate shelter, supportive services, and access to community-based programs for victims of family violence, domestic violence, or dating violence, and their dependents; and (3) provide specialized services for children exposed to family violence, domestic violence, or dating violence, including victims who are members of underserved populations (45 C.F.R. §1370.10 (a)).

Funding Availability and Grant Project Period

The 2025 FVPSA grant awards were made based on approved objectives and activities for the three-year period of October 1, 2024, to September 30, 2027. Funding for the 2026 FVPSA grant year will be considered based on the applicant's budget request for the period of October 1, 2025, to September 30, 2026, and must align with the objectives and activities approved in the 2025 FVPSA Grant Award.

The applicant must submit a reasonable and cost-effective 2026 grant project budget, based on the allocation provided by the KGGP. Domestic violence agencies are required to provide a 20 percent non-federal cash or in-kind match. **All funds designated as match are restricted to the same uses and requirements as the FVPSA grant funds and must be expended within the grant project period.**

Example:	Total Grant Project Cost	=\$50,000
	80% Federal Share	=\$40,000
	20% Local Share	=\$10,000

Grant Application Deadline

Grant applications must be submitted via the Grant Portal by **11:59 p.m. September 23, 2025.**

Use of Grant Funds and Definitions

Grant funds may be used to provide shelter, supportive services, or prevention services to adult and youth victims of family violence, domestic violence, or dating violence and their dependents as outlined in the [2025 FVPSA Solicitation](#).

Limitations on the Use of Grant Funds

Refer to the [2025 FVPSA Solicitation](#), page numbers eight through nine, for a list of grant fund use limitations.

Equipment

Grant project funds are not allowed to purchase equipment and hardware unless necessary and essential to providing services for victims of family violence, domestic violence, dating violence, and their dependent children. For purposes of this application and grant program, equipment is defined as assets with a useful life of one year or more and a purchase cost of **\$10,000** or more per unit.

Income Eligibility

No income eligibility standard shall be imposed on individuals receiving assistance or services supported with FVPSA funds.

Misuse of Grant Funds

Misuse of grant funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal grants, recoupment of monies provided under a grant, and civil and/or criminal penalties.

Supplanting

FVPSA funds shall be used to supplement, **not** supplant, other federal, state, or local funds that would otherwise be available for victims of family violence, domestic violence, dating violence, and their dependent children. The following guidelines should be used in determining the supplanting of funds. Supplanting can occur in any budget line item if sufficient documentation cannot support that a FVPSA grant award has not replaced funds otherwise available for the same program or purpose.

Defined: To reduce federal, state, or local funds for an activity specifically because FVPSA funds are available (or expected to be available) to fund that same activity. FVPSA funds must be used to **supplement** existing funds for program activities and may **not replace** federal, state, or local funds that have been appropriated or allocated for the same purpose. Additionally, FVPSA funding may not replace federal, state, or local funding that is required by law. In instances where a question of supplanting arises, the applicant or subgrantee may be required to substantiate that the reduction in non-FVPSA resources occurred for reasons other than the receipt or expected receipt of FVPSA funds.

Grant Recipient Compliance and Reporting Requirements

Applicants awarded a FVPSA grant are expected to comply with the FVPSA grant program requirements set out in the grant assurances, reporting requirements, and any requirements arising

as a result of a compliance review. The KGGP will conduct a compliance review of each FVPSA grant award. Failure to comply with these requirements may result in suspension or termination of grant funding.

In addition, subgrantees must comply with the provisions of the Federal Office of Management and Budget (OMB) Uniform Guidance for Federal Awards, [2 C.F.R. Part 200](#), and applicable administrative requirements, cost principles, and common rules as required by FVPSA, the U.S. Department of Health and Human Services (HHS), and the KGGP, which includes maintaining appropriate programmatic and financial records that fully disclose the amount and disposition of FVPSA funds. This includes, but is not limited to:

- Financial documentation for disbursements;
- Daily time and activity records specifying time and type of service devoted to allowable FVPSA activities;
- Grant project files;
- The portion of the grant project supplied by other sources of revenue;
- Job descriptions;
- Contracts for services;
- Statistical documentation; and
- Other records that facilitate an effective agency audit, state compliance review, and grant analysis for compliance with special conditions and compliance requirements.

Agencies receiving a FVPSA grant are required to submit the following reports:

- The **Five Most Highly Compensated Officers Report** must be submitted to open the award.
- Monthly **Financial Status Report** provides fiscal information on expenditures made during the month. Monthly reimbursements are made based on these expenditure reports. These reports are due 25 calendar days after the end of each month.
- The **Grant Project Narrative Report** provides a narrative description of the activities and services provided with grant project funds. The report is due October 25.
- The **Projection of Final Expenditures Report** is due July 25.
- The **Annual Performance Report** provides outcomes of domestic violence victims served and is due October 25 of each year.
- Any other reporting procedures that may be required by the federal government or the KGGP.

Subgrantees submitting late, incorrect, or incomplete reports will not receive payment until the next scheduled payments for grant programs. Repeated failure to submit required reports on time or supporting documentation required by the grant assurances, or failure to respond to compliance review findings in the timeframe provided will result in the suspension of grant funds. The Subgrantee must be in compliance with grant requirements before grant funds will be paid.

Copies of all financial and statistical supporting documentation must be maintained by the agency for a period of five years following the closeout of the grant award.

Review of Applications

Applicants will be notified via the Grant Portal of the grant award decision.

Each grant application will be evaluated using the following criteria:

- Appropriate budget information for FY 2026;
- Submission of all required documents;
- Applicant agency’s record of successful implementation and compliance with previous grant project reporting requirements and conditions; and
- Applicant agency’s ability to fulfill all the requirements of the FVPSA Grant Program.

Grant Portal Instructions

Review the information for submitting an application via the [Grant Portal instructions](#). For technical assistance regarding the FVPSA Grant Program guidelines or application submission, contact the KGGP at 785-291-3205 or by email at kggp@ks.gov.

Required Application Documents

Submit application documents in 12 pt. Times New Roman, and title each document filename as indicated below. Do not submit any section of the application in landscape format. Do not submit any items not specified in the instructions.

The application must include the following items:

- _____ General Information (complete in Grant Portal)
- _____ Project Updates (upload document)
 - Any modification to FVPSA project goals/objectives/activities
 - Grant Project Staff
 - Current Board President contact information
 - System for Award Management (SAM) Registration and Unique Entity Identifier
 - Current Audit Report (submit in full via email to kggp@ks.gov)
- _____ 2026 Grant Project Budget (complete in Grant Portal)
- _____ Agency Budgets (upload document)
- _____ Grant Management Capacity (upload document)
- _____ Certificate of Good Standing (upload document)
- _____ Federal Certifications (upload document)

General Information (complete in Grant Portal)

Applicants must complete the General Information page online. Please note the language provided in the “Brief Description of Proposed Grant Project” field may be utilized on public websites and documents to describe the purpose of the grant project.

Project Updates (upload document)

The following items must be included as part of a complete application. Include each item in the order listed below and clearly label each section.

➤ **Three-Year Grant Project Goal(s) and Objectives**

Submit any modifications to the goal(s) and objectives approved with the 2025 FVPSA grant award. Refer to [2025 FVPSA Solicitation](#) for guidance in formatting the updated information. Proposed modifications will be considered for the purpose of updating existing objectives and shall not include expansion of the project.

➤ **Grant Project Staff**

Provide a list of each staff member to be funded with the grant, include staff who will be responsible for monitoring and evaluating the grant project. Provide the name, title, and a brief job description for each staff listed. In addition, describe how this staffing pattern will help meet the goals of the grant project.

➤ **Current Board President Contact Information**

Applicants must include the name, profession (if applicable), address, phone number, email address, and the term of service for the current Board President.

➤ **System for Award Management (SAM) Registration and Unique Entity Identifier**

Applicants must establish and maintain an active registration status in the [SAM](#). The applicant must provide 1) the agency's 12-character unique entity identifier provided in the agency's SAM registration profile, and 2) the current SAM expiration date.

➤ **Current Audit Report**

Current Audit Report Requirement All applicants must provide details in this section of the Project Narrative regarding their most recent financial statement audit, including:

- The date the audit was completed;
- The name of the auditor or auditing firm;
- The period covered by the audit; and
- Whether the applicant met the threshold for a Single Audit (\$1 million federal funds expended).

If the KGGP has not yet received a PDF copy or hyperlink to a website posting of the organization's most recent financial statement audit report—including the Single Audit report, if applicable—and IRS Form 990, these documents **must be submitted in full** via email to kggp@ks.gov or a hyperlink must be provided in this Project Updates document. Additionally, if the audit report or the Auditor's Letter to Management contains any findings or recommendations, the applicant must describe the steps taken or the plan to address them.

Grant Project Budget (complete in Grant Portal)

The applicant must submit a reasonable and cost-effective grant project budget, based on the allocation provided by the KGGP. All grant project-specific budget information is completed online within the provided data fields of the Grant Portal. No *grant project* budgetary documents are uploaded as part of the application.

The requested line items must be clearly linked to the proposed activities to be conducted in achieving the goals and objectives of the grant project. The budget must adhere to allowable costs

and activities as outlined in this FVPSA Solicitation and the Federal OMB Uniform Guidance for Federal Awards, [2 C.F.R. Part 200](#).

A detailed calculation and brief narrative explanation must be provided in the Description field of each line item. Calculations shall clearly demonstrate how the requested amounts were derived and must account for both the federal funds requested and the non-federal match provided, including the match source(s). Personnel must be listed by the agency-assigned title for the position. Positions shall be classified as “New” *only if* the requested position would be a new position for the agency. Personnel and associated fringe benefit costs must be demonstrated in terms of full compensation and the percentage of time devoted to the FVPSA grant project for each position requested. Fringe benefit costs shall not be allocated to a position at a rate exceeding the portion of personnel costs requested in the FVPSA Personnel category. Training events and other travel costs must be specifically identified to the extent possible. Following are examples of descriptions that might be used for line-item requests. **Before finalizing your budget, consult [Writing a Grant Project Budget](#) for helpful guidance.**

<u>Line Item</u>	<u>Federal</u>	<u>Match</u>	<u>Description</u>
Advocate	\$37,981	\$ 9,495	Full-time, 40 hrs/wk, 100% of time on project; employee scheduled to receive a 5% raise on Jan 1 st : (\$22.00/hr x 520 hrs) + (\$23.10/hr x 1,560 hrs) = \$47,476, 80% federal/ 20% match is SGF grant
Outreach Coordinator	\$32,370	\$ 8,093	Full-time, salaried, 75% of time on project; scheduled to receive a 5% raise on Jan 1 st : (\$52,000 x .25 year) + (\$54,600 x .75 year) x .75 of time = \$40,463, 80% federal/20% match is from United Way
Conferences/ Workshops	\$ 1,146	\$ 286	Crime Victims’ Rights Conference, April, Wichita: (\$250 registration x 2 staff) + (400 mi. round trip x \$.65/mi. x 1 vehicle) + (\$123/nt. [\$110 rate + 12% taxes/fees] x 2 nights x 2 staff) + (\$30/day meals [\$58/day per diem less meals provided] x 3 days x 2 staff) = \$1,432, 80% federal/20% match is City of ‘x’ funds

Current and Next Fiscal Year Agency Budgets (upload document)

Refer to the [KGGP website](#) and review the Grant Application Tips, [Application Attachments PowerPoint](#) presentation, specifically slides seven and eight.

Grant Management Capacity (upload document)

This document is required for all KGGP grant applications. In accordance with the requirements described in the Federal OMB Uniform Guidance for Federal Awards, [2 C.F.R. Part 200](#), the KGGP must assess the applicant’s ability and capacity to implement the proposed FVPSA project in full compliance with Federal statutes, regulations, and terms and conditions of a subgrant award. Applicants must upload this information as an attachment. Refer to the [2025 FVPSA Solicitation](#), page 16, for guidance on the required information.

Certificate of Good Standing (upload document)

Upload as an attachment a current (less than one year old) copy of the applicant's Certificate of Good Standing from the Kansas Secretary of State's Office (KSOS), available by calling (785) 296-4564 or by visiting the KSOS website, <https://sos.ks.gov/businesses/copies-and-certifications.html>.

Federal Certifications (upload documents)

The applicant must read, sign, and upload the two required certification forms regarding debarment and suspension, and drug-free workplace requirements and regarding environmental tobacco smoke. The certification instructions and forms are on the following pages of this document.

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
INELIGIBILITY AND VOLUNTARY EXCLUSION FOR LOWER TIER
COVERED TRANSACTIONS AND
DRUG-FREE WORKPLACE**

Applicants should review the instructions for certification before completing this form. By signing this form, the prospective lower tier participant is demonstrating compliance with the certification requirements of 34 C.F.R. Part 85 - Governmentwide Debarment and Suspension (Nonprocurement) and Governmentwide Requirements for Drug-Free Workplace (Grants). This certification shall be treated as a material representation of fact upon which reliance will be placed by the Kansas Governor's Grants Program and the Federal Department of Health and Human Services.

The prospective lower tier participant certifies, by submission of this proposal, that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. Further, the participant is certifying that it will make a good faith effort to maintain a drug-free workplace.

If the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this certification.

Signature

Date

Name and Title of Authorized Certifying Official

Name of Organization

Address of Organization

CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Public Law 103-227, Part C Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994, (re-authorized under the No Child Left Behind Act of 2001, Pub. L. 107-110), and amendments thereto (20 U.S.C. §§ 7181-7184), requires that smoking not be permitted in any portion of any indoor facility routinely owned or leased or contracted for by an entity and used routinely or regularly for provision of health, day care, education, or library services to children under the age of 18, if the services are funded by the Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 per day and/or the imposition of an administrative compliance order on the responsible entity. By signing and submitting this application the subgrantee certifies that it will comply with the requirements of this Act.

Signature

Date

Name and Title of Authorized Certifying Official

Name of Organization

Address of Organization